

Lancaster Citizens Advice Bureau
87 King Street
Lancaster LA1 1RH
Fax: 01524 846447



Lancaster Citizens Advice Bureau – Donation Form

Thank you for choosing to make a donation to Lancaster CAB. Please print this form, complete it, and return it with your donation to the manager at the address above. If you are a UK taxpayer we are able to benefit even more from your donation if you are able to complete the gift aid declaration shown below.

Your Name & Address

.....
..... Postcode:

Telephone No:

Email address:

Type of Donation (please tick appropriate boxes)

- I/We enclose a donation of £..... to Lancaster CAB
- I/We would like to make a regular donation to Lancaster CAB. Please send me a Standing Order form.
- Please send me a receipt more information

Signed: **Date:**

Please make cheques payable to Lancaster CAB.

Gift Aid Declaration

Name of Charity: Lancaster Citizens Advice Bureau
Charity no: 1103704



Details of donor

Title Forename(s) Surname

Address

.....

..... Postcode:

I am a UK taxpayer and I want the charity to treat as Gift Aid donations (*tick as appropriate*):

- all donations I make from the date of this declaration until I notify you otherwise
- all donations I have made since 6 April 2000, and all donations I make from the date of this declaration until I notify you otherwise.

Amount of Donation: £

Signed: **Date:**

Notes

1. You can cancel this declaration at any time by notifying the charity.
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the tax year (currently 28p for each £1 you give).
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 1).
4. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity. Or ask your local tax office for leaflet IRI 13 Gift Aid.
6. Please notify the charity if you change your name or address.